

Bigby Law Office

Bankruptcy Document Checklist

1. **TAX RETURNS** (State and Federal)
Chapter 7 & 13 = 2013, 2014, 2015 W2's must be attached

2. **TITLES** to any cars, trucks, boats, mobile homes, motorcycle or other vehicle that you own or that are in your name or claim ownership.
Provide copies only - not the originals.

3. **DEED** to any real property you own or claim an interest.
Provide copies only - not the originals

4. **BANK STATEMENTS and COPIES OF 401K, IRA or any OTHER RETIREMENT STATEMENTS**
All banks, credit unions, financial accounts, 401k, IRA, or retirement accounts that you own (that is in your name) or claim an interest.
Chapter 7 = 3 Months just before filing (of bankruptcy case)
Chapter 13= 6 Months just before filing (of bankruptcy case)

5. **PAYCHECK STUBS**
Six (6) Months of pay-stubs just before filing (of bankruptcy case) for any payroll checks you receive from any employer. (Printout from the employer will work.)
Stubs must have gross pay, all withholdings, and net pay on them.
Retirement statements or Social Security Award letter

6. **INSURANCE** = Chapter 13 cases only - Proof of home insurance if you own a home.

7. **DRIVERS LICENSE & SOCIAL SECURITY CARD**
We must have copies for our file and you MUST take originals to the 341 hearing.

8. **Credit Counseling** website: **www.debtorcc.org**

9. **Complete the Bankruptcy Questionnaire. COMPLETELY!!!!**